

WADDEN SEA FORUM. PREPARATORY MEETING OF CHAIRPERSONS AND SECRETARIES

TEAM Meeting 1 (TM1)

Wilhelmshaven, 9 January 2003

FINAL MINUTES

AGENDA ITEM 0. OPENING AND ADOPTION OF THE AGENDA

Document: Draft agenda of Team Meeting, TM1

The participants were welcomed by Jens Enemark, who gave an overview of the WSF situation with regard to the project approval.

On 26 November 2002 the Interreg IIIB steering committee approved the project as outlined in the application. Consequently, the project expenditures will be co-financed by the EU with 50 %.

After the welcome address, Folkert de Jong, the overall project leader, took over the floor to chair the meeting.

A short round of introduction took place to get to know each other. The participants of the meeting were:

- Jaap Holstein from the organization Kokkelvisserij in NL, chair of the TG fisheries
 - Werner Schuhbauer from RWE Dea Hamburg, chair of the TG energy
 - Herman Verheij from the Waddenvereniging in NL, chair of the TG policy/management
 - Michael Ahrens from the Chamber of Commerce and Industry Oldenburg, chair of the TG industry and harbor
 - John Frederiksen from the Interregional Wadden Sea Cooperation in Ribe, DK, secretary of the TG agriculture
 - Bettina Reineking from the CWSS, secretary of the TG industry and harbor
 - Jens Enemark from the CWSS, secretary of the TG policy/management
 - Manfred Vollmer from the CWSS, secretary of the TG energy
 - Folkert de Jong from the CWSS, project leader and secretary of the TG fisheries
- Frans Keurentjes from NLTO, chair of the TG agriculture could not participate because of another meeting.

A list of the participants with full addresses is in Annex 2.

The draft agenda was adopted without amendments. The agenda is reproduced in Annex 1. A list of actions arising from the meeting is in Annex 3.

AGENDA ITEM 1. Composition Thematic Groups (TGs)

Document: nominations for the Thematic Groups, TM1-1

An updated list of the TGs nominations was handed out. There are still a number of vacancies which were discussed. The double nomination of industry/harbor in the TG fisheries was accepted.

Mr. Berweger from SH will also represent the sector industry and harbor in the TG energy.

Mr. Engelsman from the Dutch national tourism organization ANWB will represent the tourism sector either in the TG agriculture or in the TG energy. Another representative has still to be found.

As the presentation of the energy group is not sufficient, new efforts will be made to complete the nominations.

John Frederiksen is in contact with ELSAM, a Danish wind energy company, to send a representative.

Werner Schuhbauer and Michael Ahrens will ask EWE to send also a representative for the energy group and they will contact RWE for a participant in the TG agriculture.

Furthermore, it was discussed to have a representative from agriculture in the energy group. A decision will be made on the TG meeting energy in February.

Jaap Holstein was asked to look for a fishery representative in the industry/harbor group.

Herman Verheij announced the possible participation of his colleague Ellen Kuipers in the industry/harbor group.

Further nominations have to be settled soon.

The chairs and secretaries of the TGs were asked to get the necessary confirmations for the participation in the TG meetings in February and March. An invitation and a request for confirmation had been sent out by the secretariat on 28 November 2003.

A full address list of all TG members will be compiled by the secretariat and distributed as soon as possible.

AGENDA ITEM 2. Draft TORs TGs

Documents: Draft Terms of Reference (TORs) TM1-2.1 to TM1-2.5

The draft Terms of Reference of the thematic groups will be discussed in detail in the different TG meetings themselves. Furthermore, they have to be adopted by the WSF in the second meeting in April this year.

Nevertheless, a few comments were made regarding the tasks of the thematic groups.

It was proposed to address the issue of saving energy in the TG Energy. Michael Ahrens stated that this has no relevance for the Wadden Sea Region. The TG will come back to this point in the first TG meeting.

The industry/harbor group was asked to address also safety shipping and all TGs should take note of "responsible entrepreneurship" as a general subject.

AGENDA ITEM 3. Preparation 1st TG meetings

3.1 Draft Agenda Thematic Group meetings

Document: draft agenda 1st TG meetings, TM1-3.1

The meeting agreed on the draft agenda in general. With regard to agenda item 5, a preliminary discussion about the meaning of sustainable development took place. It was stated that of course the different sectors will have different visions of sustainable development, but that all visions could be seen in the framework of the Brundtland commission, that provided a general definition in 1987. Further specifications will be discussed in the TGs and in the framework of scenario development. It was quite clear that sustainable development will have different emphases in the 5 TGs and the meeting briefly discussed options, how to handle the different opinions and how to present the different visions about sustainable development to the WSF. It was generally agreed that the emphasis should be on elaborating and specifying sustainable development for the different sectors and not on finding one common general definition.

3.2 Work scheme and time schedule

Document: Work schedule, TM1-3.2

Folkert de Jong explained the work scheme and introduced the method of scenario building.

For a basic discussion about scenario development, two papers were distributed:

- a) Rotmans et al., Visions for a sustainable Europe
- b) EEA, Scenarios as tools for international environmental assessment

It became clear that in the very beginning an analysis of the available data, gaps in information, etc. has to be carried out, and that in a second step parameters for scenarios have to be discussed and adopted.

The meeting agreed, that a consistency among the different TGs in scenario building must be guaranteed. For this, the Team meeting has to agree on some basic parameters like number of scenarios, time periods, etc.

An introduction to the methodology of developing scenarios for the secretaries and chairs of the TG will be given by an expert consultant on 12 February at the Chamber of Commerce in Oldenburg. Furthermore, a brief introduction will also be given at each TG meeting to inform all members. Additionally, the meeting discussed a proposal to hold a workshop on scenario building with all members and secretaries of the thematic groups. This workshop could start the process and could

secondly be used to tune the development of scenario building between the 5 groups. At a later stage of this process, the different scenarios could be combined and integrated to a common vision. This proposal will also be discussed with the expert consultant and taken up again on the next Team meeting to make final decisions about the workshop.

3.3 Sustainability discussion

A frank and fruitful discussion started already during this meeting (see agenda 3.1). For a deeper discussion at the first TG meetings, the participants asked the secretariat to elaborate a list with some key words of sustainable development to stimulate and structure this discussion. The list will be sent out as soon as possible prior to the meetings.

3.4 Information

The meeting discussed the information strategy for the thematic groups. Considering the huge amount of available information it seems wise not to overload the TG members. The meeting agreed to elaborate and continuously update a list of available documents, to provide abstracts of the most important papers and to put the relevant information on the WSF web site. For the TG meetings in principle only documents directly related to the meeting will be distributed. Information papers will be announced and can be requested from the secretariat.

AGENDA ITEM 4. Participation observers

At WSF1 it was decided that observer members of WSF could participate in TG meetings. The meeting briefly discussed this possible participations and concluded that there are no objections against having observers participate in the TG meetings.

AGENDA ITEM 5. Participation/contribution studies/experts

5.1 General studies

As outlined in the agenda of this meeting, the WSF1 meeting had decided to carry out four basic studies, i.e.

1. Overall inventory of socio-economic facts
2. Socio-economic perspectives analysis
3. Investigative capitalization of natural values
4. Comparative analysis of policy and management

Folkert de Jong informed the meeting, that it is foreseen to finalize the studies 1, 3 and 4 by the end of April so that the results can be used in the preparation of the scenarios. Therefore, the precise Terms of Reference of the studies will be checked with the scenario consultants..

Study 2 addresses the different sectors and will be a task of expert consultants. The necessity and scope of expert support will be discussed in the relevant TGs. (see further 5.2 below)

5.2 Expert consultants

Documents: Draft Terms of Reference expert consultants, TM1-5.1

The meeting agreed on the additional support for the TGs from expert consultants. There were no further comments on the draft TORs for the moment, but the TGs will discuss and improve the proposals on the meetings in February and March.

AGENDA ITEM 6. Financial/administrative matters

The WSF project is financed through both, the EU Interreg IIIB program and contributions of participants. The latter are mainly in the form of working hours invested in the project and costs for travel and accommodation.

Jens Enemark informed the meeting about the total budget and explained some important budget lines. 50% has to be financed by the members, mainly through work hours and travel costs. Therefore it is important that all members document their work effort which is calculated on the basis of their salary.

Twice a year, a financial report has to be sent to the Interreg IIIB secretariat in Viborg. All members are asked to fill in the provided excel sheets. The secretariat will provide support for the financial statements and details will be given in time.

A first experience exchange could be done during the first TG meetings.

Jens Enemark also stated that it is possible to change the budget within one budget line if necessary but that changes among different budget lines are only possible to a maximum of 10%.

AGENDA ITEM 7. Any other business

Under this agenda item, the meeting briefly discussed two further subjects.

a) Nomination of deputies of the TG chairs.

It was stated, that all meetings should be arranged in such a way that the chair is available. Therefore, it is not absolutely necessary, to nominate deputies. Nevertheless, this item will be discussed in the TGs again.

b) Continuation of Team meetings.

The meeting agreed on a continuation and the next meeting is envisaged for 24 April 2003 at 9:00 h in Tønder, DK. The meeting will take place prior to the WSF2 meeting.

AGENDA ITEM 8. Closing

The Project leader thanked all participants for coming and their cooperation and closed the meeting at 14:30 hours.

Annex 1

WADDEN SEA FORUM. PREPARATORY MEETING OF CHAIRPERSONS AND SECRETARIES

TEAM Meeting 1 (TM1)

Wilhelmshaven, 9 January 2002

DRAFT AGENDA

Agenda item 0. Opening and adoption of the agenda

Agenda item 1. Composition thematic groups (TGs)

Agenda item 2. Draft TORs TGs

Agenda item 3. Preparation 1st TG meetings

Agenda item 4. Participation observers

Agenda item 5. Participation/contribution studies/experts

Agenda item 6. Financial/administrative matters

Agenda item 7. Any other business

Agenda item 8. Closing

Annex 3

List of actions

Composition Thematic Groups:

1. John Frederiksen will contact ELSAM to send a representative for the energy group.
2. Werner Schuhbauer and Michael Ahrens will ask EWE to send also a representative for the energy group.
3. Werner Schuhbauer will contact RWE for a participant in the TG agriculture.
4. Jaap Holstein will look for a fishery representative in the industry/harbor group.
5. The chairs and secretaries of the TGs will contact the TG members again to participate in the forthcoming meetings.
6. The CWSS will compile and distribute an address list of all TG members as soon as possible.

1st Thematic Group meetings

1. The draft agendas for the TG meeting will be specified by the TG secretaries.
2. The CWSS will compile and distribute a list with key questions for the sustainability discussion. The draft will be discussed first with the chairpersons of the relevant TGs
3. The TG chairs and secretaries will elaborate and continuously update a list of relevant documents and important papers.

Financial matters

1. All TG members have to document their work hours and travel costs.
2. The financial statements have to be carried out on the basis of the provided Excel sheets.

Scenario building

1. An introduction for the TG secretaries and chairpersons into the methodology of developing scenarios will be given by an expert consultant on 12 February at the Chamber of Commerce in Oldenburg.